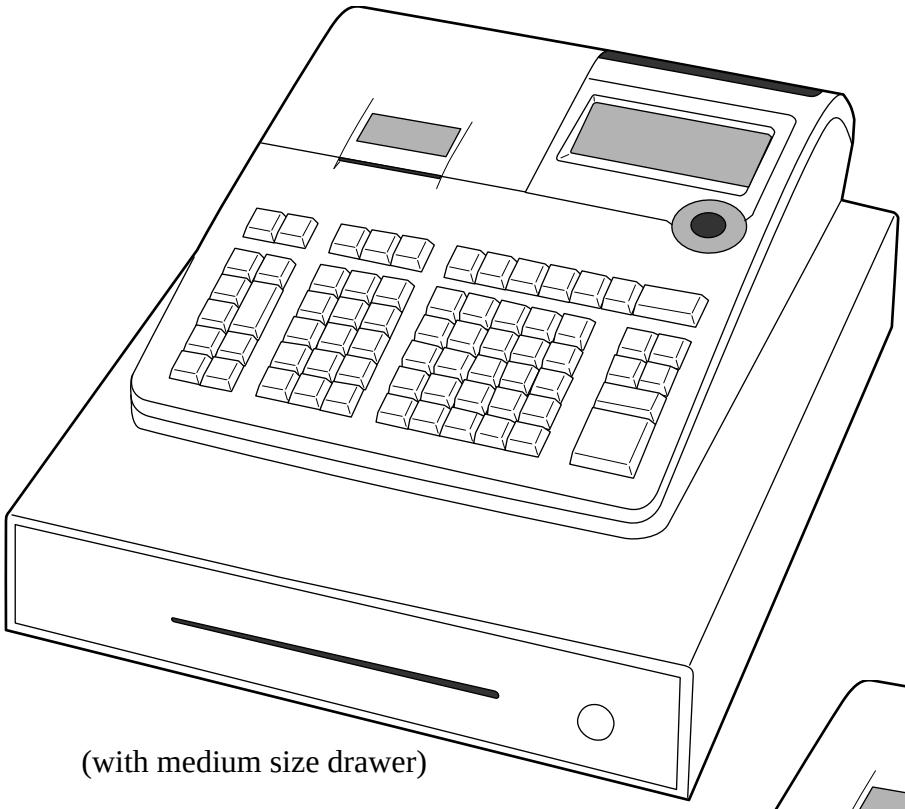
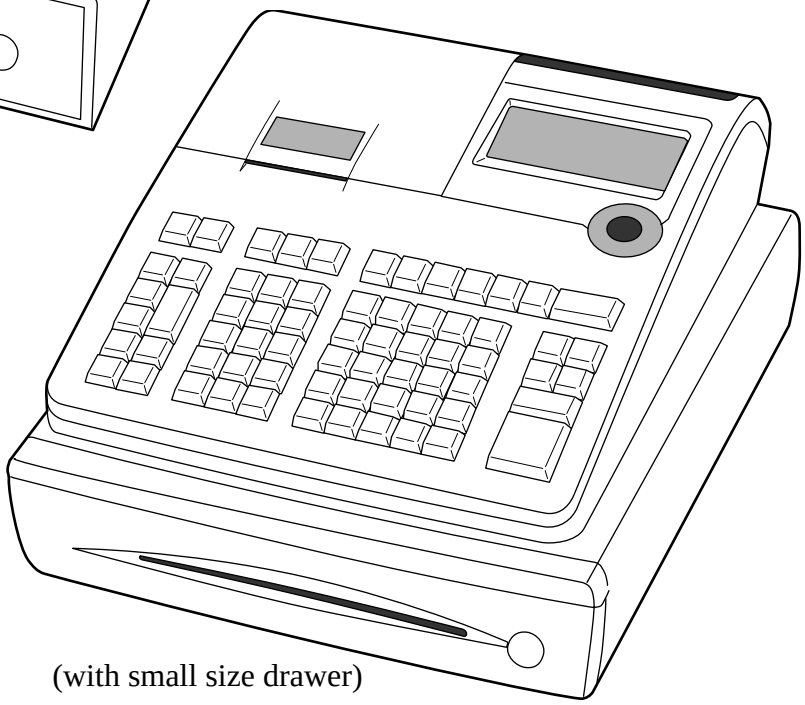
ELECTRONIC CASH REGISTER

SE-S300



(with medium size drawer)



(with small size drawer)

USER'S MANUAL

Eu Di U.K.

CASIO

Introduction & Contents 2
Getting Started 10
1. Load the memory protection batteris and Paper rolls 10
2. Install receipt / journal paper. 11
3. Plug the cash register into a wall outlet. 13
4. Insert the mode key marked “PGM” into the mode switch. 13
5. Turn the mode switch to the “PGM” position. 13
6. Set the date. 13
7. Set the time. 13
8. Tax table programming 14
9. Select printouts and watermark on receipt. 16
10. For Australian GST 16
11. Department unit price programming 17
12. PLU unit price programming 17
13. Discount rate programming 17
14. Issuing daily reset report 17
15. Advanced operations and Setups 18
16. Issuing reports 18
17. Troubleshooting 18
Introducing the Register 20
General guide 20
Roll paper 20
Mode key 20
Drawer 21
Mode switch 21
How to set the Pop-up display 21
Drawer lock / Drawer key 21
Magnetic plate 21
Display 22
Display panel 22
Main display 22
Customer display 22
Keyboard 24
Basic Operations and Setups 26
How to read the printouts 26
How to use your cash register 27
Before business hours 28
Checking the time and date 28
To display and clear the date/time 28
Preparing coins for change 28
Preparing and using department keys 29
Registering department keys 29
Programming department keys 31
To program a unit price for each department 31
To program the tax calculation status for each department 31
To program high amount limit for each department 31
Registering department keys by programming data 32
Preset price 32
Preset tax status 32
Locking out high amount limitation 32
Preparing and using PLUs 33
Programming PLUs 33
To program a unit price for each PLU 33
To program tax calculation status for each PLU 33

Registering PLUs 34
Preparing and using discounts 36
Programming discounts 36
Registering discounts 36
Discount for items and subtotals 36
Preparing and using reductions 37
Programming for reductions 37
To program preset reduction amount 37
Registering reductions 37
Reduction for items and subtotal 37
Registering credit and check payments 38
Check 38
Charge 38
Credit 38
Mixed tender (cash and check) 38
Registering both the Euro and local currency 39
Registering returned goods in the REG mode 40
Registering returned goods in the RF mode 40
Registering money received on account 41
Registering money paid out 41
No sale registration 41
Making corrections in a registration 42
To correct an item you input but not yet registered 42
To correct an item you input and registered 43
To cancel all items in a transaction 44
Printing the daily sales reset report 45
Advanced Operations 46
Using clerk functions 46
Enable clerk feature 46
Assigning a clerk 46
Clerk number key 46
Single item cash sales 47
Currency exchange function 48
Registering foreign currency 48
Full amount tender in foreign currency 48
Partial tender in a foreign currency 49
Premium 50
Coupon 50
VAT breakdown printing 51
Programming department / PLU descriptors and preset messages in the list 52
How to choose and set the department / PLU descriptors in the list 52
How to choose and set the preset receipt message and graphic logo in the list 52
Preset message and graphic print sample 52
Character manual input 53
Entering characters 53
Using character keyboard 53
Entering characters by multi tapping 54
Programming descriptors and messages by entering characters 55
Programming PLU descriptor 55
Programming department / function key descriptor 56
Function key 56
Department key 56
Programming message 57
Receipt message 57
Programming Clerk name 57
Clerk name 57

Programming other descriptors 58
Report descriptor 58
Grand total, special character 59
Report title 59
Machine feature program 60
General control program 60
Programming procedure 60
Program data (by address code) 60
Address code 02 (machine number) 60
Address code 03 (consecutive number) 60
Address code 04 (tax system, rounding) 60
Address code 05 (print control for receipt) 61
Address code 06 (calculation & operation control) 61
Address code 08 (print control for fixed total report) 62
Address code 10 (print control for taxable amount) 62
Address code 14 (currency exchange control) 63
Address code 15 (print control for reports) 63
Address code 16 (print control for grand total) 63
Address code 17 (print control) 64
Address code 19 (receipt control) 64
Address code 21 (message control) 64
Address code 25 (entry restriction) 64
Address code 27 (clerk control) 64
Address code 28 (Euro 1) 65
Address code 29 (Euro 2) 65
Address code 30 (thermal printer control) 66
Address code 34 (backlight control) 66
Key function program 68
Department key/PLU program (Batch feature programming) 68
Programming procedure 68
Program data 68
Department key/PLU program (Individual feature programming) 69
Programming procedure 69
Program data (by address code) 70
Transaction key program 71
Programming procedure 71
Program data 71
Clerk program 74
Clerk number, check number programming 74
Clerk other programming 74
Printing read/reset reports 76
To print the individual department, PLU read report 76
To print daily read reports (except electronic journal) 77
To print electronic journal read report 77
To print daily reset reports 78
Read / reset report sample 79
To print the periodic 1/2 sales read/reset reports 82
Reading the cash register's program 84
To print unit price/rate program (except PLU) 84
To print key descriptor, name, message program (except PLU) 84
To print the machine program (except PLU) 85
To print the PLU unit price 86
To print the PLU descriptor 86
To print the PLU program 86

Troubleshooting 88
When an error occurs 88
When the * sign appears on the display 89
When the register does not operate at all 90
Clearing a machine lock up 90
In case of power failure 91
When the L sign appears on the display 91
User Maintenance and Options 92
To replace journal paper 92
To replace receipt paper 93
Options 93
Specifications 94
Index 95

This is a “Table of Contents preview” for quality assurance

The full manual can be purchased from our store:
https://the-checkout-tech.com/manuals/casio/SE-S300 users and programming manual.h

And our free Online Keysheet maker:
https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/

HTTPS://THE-CHECKOUT-TECH.COM